**NOTIFICATION OF PERFORMANCE AND CHAPERONES**

**Children and Young Persons Act S.37(3)(b)**

**APPLICANT**

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| --- | --- | --- |
| **Name of Amateur Organisation:** |  | |
| **Name of Applicant** |  | |
| **Position held in the Organisation:** |  | |
| **Address (inc Post Code):** |  | |
| **Contact Number(s)** |  | |
| **Email address:** |  | |
| **Person responsible for Safeguarding Children**  *Please include a copy of your Safeguarding Children policy* |  | |
| **Number of children in performance:** | **Girls** | **Boys** |
| **Number of Registered Chaperones:**  (*Recommended ratio of 1 chaperone to 5-8 children, depending on age and gender. Gender-specific chaperones should be employed)* | **Female** | **Male** |

**PERFORMANCE**

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| --- | --- |
| **Performance Title:** |  |
| **Full address of Performance Venue:**  *Including postcode* |  |
| **Dates of Performance:**  *List dates individually* |  |
| **Start and Finish Times of Performance**  *List times individually and specific to each date* |  |

**REHEARSALS**

|  |  |
| --- | --- |
| **Full address of Dress Rehearsal Venue:**  *If different to performance venue* |  |
| **Dates of Dress Rehearsal/Main Rehearsal:**  *List dates individually* |  |
| **Start and Finish Times of Rehearsals** |  |

**TIMES**

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| --- | --- |
| **Times arriving at and leaving venue on each date of performance or rehearsal**  *Include any times children will leave the venue in between performance/rehearsals on the same day, and specify any differences relating to the children’s ages*  ***E.g., 4 and under leave after the dress rehearsal and return 30 minutes before the performance***  ***Age 5-16 stay at the venue and are given a break*** |  |
| **Scheduled breaks given to the children**  *Age specific details* |  |

**Declaration of compliance with *The Children (Performances and Activities) (England) Regulations 2014***

1. I confirm that no payment in respect of taking part in the performance(s), other than for offsetting expenses, will be made to any young persons or to anyone on their behalf such as a parent/carer.
2. I confirm that the safeguarding children policy for the organisation is attached.
3. I confirm that all the young people’s parents/carers have confirmed that they are fit and that their health will not suffer by taking part in the performance(s).
4. I confirm that no child of compulsory school age requires any absence from school to take part in the production.
5. I confirm that every child listed on the application has performed on fewer than 5 days (including this performance) within the last six months
6. I confirm that the performance will not be broadcast
7. I confirm that all information given regarding rehearsals, performances and details of children and chaperones is correct
8. I confirm that all current and future regulations and legislation re Covid-19 to be adhered to at all times.

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| **Signature of Applicant** |  |
| **Print Name** |  |
| **Date** |  |

**To be completed by applicant**

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| --- | --- | --- | --- | --- |
| Organisation name |  | Performance Title |  | Page \_\_\_\_\_\_ of \_\_\_\_\_\_\_ |
| **Child’s Full Name** | **Date of Birth** | **Number of days performed in the last 6 months** | **Name of Chaperone** | **Issuing Local Authority** |
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| Organisation name |  | Performance Title |  | Page \_\_\_\_\_\_ of \_\_\_\_\_\_\_ |
| **Child’s Full Name** | **Date of Birth** | **Number of days performed in the last 6 months** | **Name of Chaperone** | **Issuing Local Authority** |
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